



3535 Market Street  
12th Floor, Suite 1200  
Philadelphia, PA 19104  
P: 215.387.5502 F: 215.387.5508

**3535 Market Street Building Access Card Application  
Employee Information**

Employee Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Tenant Name: \_\_\_\_\_ Floor/  
Suite #: \_\_\_\_\_  
E-Mail Address: \_\_\_\_\_ Telephone #: \_\_\_\_\_

**Security Access Levels**

- Monday thru Friday 6am- 8pm
- Monday thru Friday 6am- 8pm, Saturday 7am- 6pm
- 24/7 Access



Employee's  
Signature: \_\_\_\_\_

Employer's  
Signature: \_\_\_\_\_

All Access Card Photos are by appointment only.

Please contact Ciara Washington at [cwashington@lpc.com](mailto:cwashington@lpc.com) to schedule.

A \$25.00 fee will be charged for all lost, stolen or damaged cards.

**For Building Management's Use**

Date Issued: \_\_\_\_\_

Card #: \_\_\_\_\_

Date Cancelled: \_\_\_\_\_